

# Business in Mandarin

## Company Terms in Mandarin

company	公司 (gōng sī)
job	职业 (zhí yè)
bank	银行 (yín háng)
office	办公室 (bàn gōng shì)
meeting room	会议室 (huì yì shì)
employee	雇员 (gù yuán)
employer	雇主 (gù zhǔ)
staff	员工 (yuán gōng)
salary	工资 (gōng zī)
insurance	保险 (bǎo xiǎn)
marketing	营销部 (yíng xiāo bù)
accounting	会计部 (kuài jì bù)
tax	税 (shuì)

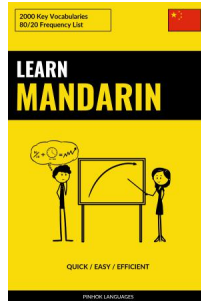


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## Office Words in Mandarin

letter (post)	信 (xìn)
envelope	信封 (xìn fēng)
address	地址 (dì zhǐ)
zip code	邮编 (yóu biān)
parcel	包裹 (bāo guǒ)
fax	传真 (chuán zhēn)

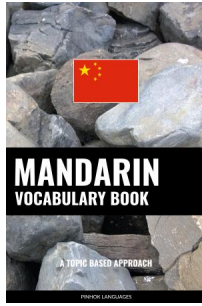
text message	短信 (duǎn xìn)
projector	投影仪 (tóu yǐng yí)
folder (physical)	文件夹 (wén jiàn jiā)
presentation	汇报演讲 (huì bào yǎn jiǎng)



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## Devices in Mandarin

laptop	笔记本电脑 (bǐ jì běn diàn nǎo)
screen (computer)	屏幕 (píng mù)
printer	打印机 (dǎ yìn jī)
scanner	扫描器 (sǎo miáo qì)
telephone	电话 (diàn huà)
USB stick	优盘 (yōu pán)
hard drive	硬盘 (yìng pán)
keyboard (computer)	键盘 (jiàn pán)
mouse (computer)	鼠标 (shǔ biāo)
server	服务器 (fú wù qì)



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## Legal Terms in Mandarin

law	法律 (fǎ lǜ)
fine	罚款 (fá kuǎn)
prison	监狱 (jiān yù)
court	法庭 (fǎ tíng)
jury	陪审团 (péi shěn tuán)
witness	证人 (zhèng rén)
defendant	被告 (bèi gào)
evidence	证据 (zhèng jù)
fingerprint	指纹 (zhǐ wén)
paragraph	章节 (zhāng jié)

## Banking in Mandarin

money	钱 (qián)
coin	硬币 (yìng bì)
note (money)	纸币 (zhǐ bì)
credit card	信用卡 (xìn yòng kǎ)
cash machine	自动取款机 (zì dòng qǔ kuǎn jī)
signature	签名 (qiān míng)
dollar	美元 (měi yuán)

euro	欧元 (ōu yuán)
pound	英镑 (yīng bàng)
bank account	银行账户 (yín háng zhàng hù)
cheque	支票 (zhī piào)
stock exchange	证券交易所 (zhèng quàn jiāo yì suǒ)